| 1. qu  | 2ve  | 3ge   |
|--|--|---|
| <b>Q</b> is always written as <b>qu</b> .  It never stands by itself.              | We use - <b>ve</b> at the end of words that sound like they end in ( <b>v</b> ).   | We use - <b>ge</b> at the end of words that sound like they end in ( <b>j</b> ).        |
| Examples: queen, opaque, quarrel.  | Examples: crave, leave, live, love.  Only exception in English: spiv.  | Examples: age, cringe, orange.  Exceptions: none in English.                            |
| 4. every syllable needs a vowel, -es   | 5aII, -ff, -ss   | 6y  |
| In English, every syllable must have at least one vowel.                           | We double <b>I</b> , <b>f</b> , and <b>s</b> (- <b>II</b> , - <b>ff</b> , - <b>ss</b> ) after a single short vowel, at the end of a one-syllable word. | The (ī) or (ē) sound at the end of a word is nearly always -y.                          |
| Therefore, to make plurals of words ending in hissing sounds, add <b>-es</b>       | <b>Examples:</b> call, tell, toss, miss, stiff, stuff.   | <b>Exceptions:</b> macaroni, spaghetti, vermicelli, ski, mini, taxi,                    |
| Examples: boxes, witches, kisses.  | <b>All Exceptions:</b> us, bus, gas, if, of, this, yes, plus, nil, pal.  | coffee, committee.  |
| 5b. wel-   | 7c. –ic  | 17a. c-   |
| When we make a word from <b>well</b> plus another syllable, we drop one <b>l</b> . | Use – <b>ic</b> at the end of words with more than one syllable.   | <b>c</b> followed by <b>e</b> , <b>i</b> , or <b>y</b> says ( <b>s</b> ).               |
| <b>Examples:</b> well → welfare, welcome   | Examples: picnic, fantastic.   | Otherwise, it says ( <b>k</b> ).  |
|  |  | <b>Examples:</b> center, ceiling, circle, cycle, cave, cottage, clever, cream, curious. |

| 7a. (k)   | 7b. ce, ci, cy  | (blank)  |
|---|---|--|
| There are 3 ways to write the sound ( <b>k</b> ): <b>c</b> , <b>k</b> , <b>ck</b> .                 | <b>c</b> before <b>e</b> , <b>i</b> or <b>y</b> makes the sound ( <b>s</b> ).                     |  |
| k comes before <b>e</b> or <b>i</b> . <b>c</b> comes before <b>a</b> , <b>o</b> , <b>u</b> .        | (or (sh), if it is -cious).  Examples: once, officer, cynical                                     |  |
| Examples: kettle, king, cat, cot, cut   | Officious, official   |  |
| Exceptions: kangaroo, Kate, soccer  | <b>Exceptions:</b> soccer, sceptical (British spelling of "skeptical").                           |  |
| 7d. –ck   | 7e. –k  | 8s   |
| We use <b>ck</b> for the ( <b>k</b> ) sound at the end of a one-syllable word, after a short vowel. | We use <b>k</b> for the ( <b>k</b> ) sound at the end of a word, after a consonant or long vowel. | We add <b>-s</b> to nouns to form regular plurals. <b>Examples:</b> dogs, horses, monkeys, cliffs. |
| Examples: pack, neck, lick, rock, suck.   | Examples: mark, look, make.   |  |
| 9es   | 10. al-   | 11. –ful, -til   |
| To form plurals of words with hissing endings, add <b>es.</b>                                       | <b>All</b> followed by another syllable drops one <b>I</b> .                                      | <b>Full</b> and <b>till</b> ,<br>joined after a root syllable,<br>drop one <b>l</b> .              |
| (after s, x, z, sh, ch, ss)   | Examples: also, already, always, although.  | Examples: hopeful, useful, cheerful, until.  |
| <b>Examples:</b> buses, foxes, buzzes, wishes, churches, misses.                                    |   |  |

## 12. –e and endings

Drop the final **e** from a root word before adding an ending beginning with a vowel -but keep it if the ending starts with a consonant.

> drive, driving, driver; rattle, rattled, rattling.

**Examples:** love, loving, lovely;

#### 15. –f → -ves

To make a plural from a noun ending with a single **f**:

Change the **-f** to **-v** and add **-es**.

**Examples:** leaf → leaves; wolf → wolves.

**Exceptions:** dwarfs, roofs, chiefs, chefs.

# 13. -ck, -dge, -tch, -ch

-ck, -dge, -tch may only be used after a short vowel.

-ch (like -tch) can come after a short vowel.

**Examples:** black, badge, hedge, pitch, scratch much, such, rich, which.

# 16. -consonant+y → i + ending

If a word ends in a consonant plus y, change the  $\mathbf{y}$  to  $\mathbf{i}$  before adding any ending (except -ing.)

**Examples:** party → parties; heavy → heaviness marry → married; hurry → hurried funny → funnily BUT cry → crying; hurry → hurrying

# 14. Doubling rule

In words ending in a single vowel plus a single consonant, always double the last consonant before adding an ending beginning with a vowel.

**Examples:** stop, stopping, stopped flat, flatter, flattest swim, swimmer, swimming.

## 22a. (sh)

Use **sh** when you say (**sh**) at the beginning of the first syllable.

ti, ci, si are three spellings most frequently used to say (sh) at the beginning of all syllables except the first.

**Examples:** shelf, shut, national, potential, infectious, gracious, ancient, musician, financial, pension, depression.

| In words of more than one syllable, (ĩs) or (ēs) is often spelled -ice.  Examples: service, police.   | Use -ce after a long vowel sound.  Also use -ce after a 'vowel +n' pattern:  Examples: space, police, spice, dance, mince, fence.                | g followed by e, i, or y says (j). Otherwise, g says (g).  Examples: gentle, giant, gymnastics, gold, gallon, guide, glass, grow.  Exceptions: get, gear, geese, girl, give, gift, begin  |
|---|--|---|
| 19. consonant + -oes  Words ending in an o preceded by a consonant usually add -es to form the plural.  Example: potatoes, tomatoes, volcanoes, torpedoes  Exceptions: pianos, solos, Eskimos | 20. wor- When w comes before or, it often says (wer) as in worm.  Examples: work, worth, worst, worship  Exceptions: worry, worried, wore, worn. | i comes before <b>e</b> when it is pronounced ( <b>e</b> ) except when it follows <b>c</b> or when sounded like ( <b>a</b> ), as in neighborhood and weigh. <b>Examples:</b> brief, field, priest, receive, deceive, and ceiling. |
| 27aer  We usually use -er when we compare two things.  Examples: bigger, better   | 27brror  After -rr we usually write -or  Examples: horror, error, terror   | 27cctor  We use -or after -ct .  Examples: actor, tractor, doctor   |

| 27dlar  | 22btion  | 23sion   |
|---|--|--|
| We use <b>-ar</b> after the letter <b>I</b> Example: perpendicular, circular, regular | We usually write -tion to make the sound (sh'n) at the end of a word, after a long vowel or after the letter c.  Examples: station, investigation, action, junction. | Use <b>-sion</b> in  all the <b>-mission</b> words. all the <b>-ulsion</b> words. all the <b>-ersion</b> words. <b>Examples:</b> remission, repulsion, diversion |
| 24sion  | 25cian   | 36b. Silent gh   |
| The ( <b>zh'n</b> ) sound is always written as -sion                                  | -cian is always used when we form a profession derived from a noun ending in - ic.   | <b>Examples:</b> -ight: light, might, fright, delight, bright, tonight   |
| Examples: television, erosion.  | Examples: music → musician, mathematic → mathematician   | -aught: daughter, caught, taught, naughty -ough: though, through, bough, thought   |

#### 26a. -le

Final syllable endings:
-ble, -dle, -cle, -kle, -fle,
-gle, -ple, -tle, -stle, -zle

Spell the first syllable first.

If the vowel has a:

short sound, we close it with a consonant.

long sound,

we leave it as an open syllable.

**Examples:** nib-ble, hob-ble, table, maple, noble.

# 30. -us, -ous

**-us** as an ending appears at the end of a noun.

-ous (and -ious)means "full of" and forms an adjective.

**Examples:** walrus, crocus bulbous, raucous, religious, delicious, fictitious, conscientious.

# 28. -able, -ible

When do we use -able or -ible?

-able is used in most cases.

-ible is used:
 To maintain a soft g or soft c;
 When a root ends in -ion;
 When a root ends in -ns or -miss.

**Examples**: considerable, invincible, negligible convertible, digestible responsible, permissible

# 31. ou, ow

Vowel digraphs **ou** or **ow** say (**ow**) . They usually appear in the middle of a word.

**ow** can be used before the letters **I** or **n** or at the end of a word.

**Examples:** sound, found, round cowl, down, gown how, now, plow.

## 29. –ary, -ery

We usually use
-ary at the end of a word,
but -ery after words that end in -er.

-ary is usually an adjective ending.-ery is usually a noun ending.

**Examples:** milliner → millinery

**Exceptions:** ovary, apothecary

Remember: cemetery, bakery, stationery & stationary

### 32. au, aw

au usually comes in the middle of a word.
 aw usually appears before I and k
 and at the end of words.

Only two words begin with **aw** as a syllable: awful, awkward.

**Examples:** pause, because hawk, crawl, bawl claw, saw.

| 33. oi, -oy   | 34. w + vowel  | 26b. –kle and -cle  |
|---|--|---|
| <ul> <li>oi and oy sound (oy)</li> <li>oi usually appears in the middle of a word,</li> <li>oy usually appears at the end.</li> <li>Examples: poison, toilet, toy, joy</li> </ul> | The w- followed by a vowel is changeable:     wa says (wŏ)     war says (wor)     wor says (wer)  Examples: wasp, want (but toward)     war, warm     worm, work, worship. | In a two-syllable word ending with a (kl) sound, we use -kle. But in a longer word, we use -cle  Examples: ankle. twinkle, obstacle, receptacle  Exceptions: Cycle, circle, uncle |
| <b>36a. Silent k (kn-): Examples:</b> knight, knife, knee, kneel, knelt, knew knock, know, knot, knowledge  | 36g. Silent g (-ign)  Examples: sign, resign, design.  | 36c. Silent w (wr-)  Examples: wrap wrestle, wreck wrist, write, wrinkle, wriggle wrong, wrote  |
| 36d. Silent b  Examples: debt, -mb: lamb, thumb, climb, bomb, comb  | 36e. Silent t  Examples: -ft: Often, soften  -st: Listen, fasten   | 36f. Silent I  -lk: walk, talk, chalk  -ould: could, would, should  -lf: half, calf  -lm: calm, palm  |

| 35a. Long Vowel Chart (ā)    | 35b. Long Vowel Chart (ē)         | 35c. Long Vowel Chart (i)             |
|------------------------------|-----------------------------------|---------------------------------------|
| Open syllable: <b>a</b>      | Open syllable: <b>e</b>           | Open syllable: i                      |
| One syllable words:          | One syllable words:               | One syllable words;                   |
| • first choice: - <b>a_e</b> | • first choice: <b>ee</b>         | • first choice: -i_e                  |
| • second choice: <b>ai</b>   | • second choice: <b>ea</b>        | <ul><li>second choice: -igh</li></ul> |
| • ending: -ay                | • ending: -ee                     | • ending: -y                          |
|                              | Exceptions: be, me                |                                       |
| 35d. Long Vowel Chart (ō)    | 35e. Long Vowel Chart (Ū)         |                                       |
| Open syllable: •             | Open syllable: <b>u</b>           |                                       |
| One syllable words:          | One syllable words:               |                                       |
| • first choice: -o_e         | • first choice: - <b>u_e</b>      |                                       |
| second choice: oa            | second choice: none               |                                       |
| • ending: -ow                | • ending: <b>-ew</b> , <b>-ue</b> |                                       |
|                              |                                   |                                       |

| <ol> <li>Syllable Type 1: Open</li> <li>The vowel is open at the end of the syllable, and often says its name.</li> <li>It is "allowed to" say its name, as there are no consonants "shutting it in".</li> <li>Examples: table, me, final, no, open, ruler, crying</li> </ol> | Syllable Type 5: Dipthong & vowel digraph  One of the vowel combinations forms the syllable.  Examples: wait, snow, august, maintain, destroy   | Syllable Type 6: Vowel + R  A vowel combines with an r. The vowel comes first: ar, er, ir, or, ur.  Examples: card, warmer, dirty, dorm, fur.   |
|---|---|---|
| A consonant occurs before the -le: -ble, -ple, -kle, -cle, etc. The (I) sound is spelt -le with a consonant in front of it.  2. To add suffix: drop the e, add the suffix.  Examples: table, paddle, steeple struggling   | 1. The vowel is closed by one or more consonants. 2. It is "shut in" and cannot say its name, only its short sound. 3. The consonant "slams the door" on it and squeezes its sound, keeping it short. 4. The closing in is after the vowel, not before it.  Examples: in, lost, open, crying, final | <ol> <li>Syllable Type 3: vce, or "magic e"</li> <li>The vowel has been opened by the magic e and says its name.</li> <li>The e "unlocks the door", allowing the vowel to say its name.</li> <li>To add suffix: drop the e, add the suffix.</li> <li>Examples: scrape, rebate, displace, ice, wine, rose, close, rule, biting.</li> </ol> |
| Word pattern: vc/v  A limited group of words:  Examples: ago, redo  | Language develops.  It always moves toward the easiest way to pronounce the word.   |   |

| 1.QU   | 2ve   | 3ge   |
|--|---|---|
| Examples: queen, opaque, quarrel.  | Examples: crave, leave, live, love.   | Examples: age, cringe, orange.  |
|  | Only exception in English: spiv.  | Exceptions: none in English.  |
| <ul><li>4. every syllable needs a vowel, -es</li><li>Examples: boxes, witches, kisses.</li></ul> | 5aII, -ff, -ss  Examples: call, tell, toss, miss, stiff, stuff.  All Exceptions: us, bus, gas, if, of, this, yes, plus, nil, pal. | <b>6. –y Exceptions:</b> macaroni, spaghetti, vermicelli, ski, mini, taxi, coffee, committee. |
| 5b. wel-   | 7c. –ic   | 17a. c-   |
| Examples: well → welfare, welcome  | Examples: picnic, fantastic.  | <b>Examples:</b> center, ceiling, circle, cycle, cave, cottage, clever, cream, curious.       |
| 7a. (k)  | 7b. ce, ci, cy  |   |
| Examples: kettle, king, cat, cot, cut  | <b>Examples:</b> once, officer, cynical Officious, official   |   |
| Exceptions: kangaroo, Kate, soccer   | <b>Exceptions:</b> soccer, sceptical (British spelling of "skeptical").   |   |

| 7d. –ck  | 7e. –k  | 8s  |
|--|---|---|
| Examples: pack, neck, lick, rock, suck.  | Examples: mark, look, make.   | Examples: dogs, horses, monkeys, cliffs.  |
| 9es  | 10. al-   | 11. –ful, -til  |
| <b>Examples:</b> buses, foxes, buzzes, wishes, churches, misses.                   | Examples: also, already, always, although.  | Examples: hopeful, useful, cheerful, until.   |
| 12. –e and endings   | 13ck, -dge, -tch, -ch   | 14. Doubling rule   |
| Examples: love, loving, lovely; drive, driving, driver; rattle, rattled, rattling. | <b>Examples:</b> black, badge, hedge, pitch, scratch much, such, rich, which.                         | <b>Examples:</b> stop, stopping, stopped flat, flatter, flattest swim, swimmer, swimming.     |
| 15. <b>–</b> f → -ves  | 16consonant+y → i + ending  | 22a. (sh)   |
| <b>Examples:</b> leaf →leaves; wolf →wolves.                                       | Examples: party → parties;  | <b>Examples:</b> shelf, shut,   |
| Exceptions: dwarfs, roofs, chiefs, chefs.  | heavy → heaviness marry → married; hurry → hurried funny → funnily BUT cry → crying; hurry → hurrying | national, potential, infectious, gracious, ancient, musician, financial, pension, depression. |

| 17bice  | 17cce  | 18. g   |
|---|--|---|
| Examples: service, police.  | <b>Examples:</b> space, police, spice, dance, mince, fence.                    | <b>Examples:</b> gentle, giant, gymnastics, gold, gallon, guide, glass, grow. |
|   |  | Exceptions: get, gear, geese, girl, give, gift, begin                         |
| 19. consonant + -oes  | 20. wor-   | 21. –ie, -ei  |
| Example: potatoes, tomatoes, volcanoes, torpedoes  Exceptions: pianos, solos, Eskimos | Examples: work, worth, worst, worship  Exceptions: worry, worried, wore, worn. | <b>Examples:</b> brief, field, priest, receive, deceive, and ceiling.         |
| 27aer  Examples: bigger, better   | 27brror  Examples: horror, error, terror                                       | 27cctor  Examples: actor, tractor, doctor                                     |
| 27dlar  | 22btion  | 23sion  |
| Example: perpendicular, circular, regular   | <b>Examples:</b> station, investigation, action, junction.                     | <b>Examples:</b> remission, repulsion, diversion                              |

| 24sion   | 25cian  | 36b. Silent gh   |
|--|---|--|
| Examples: television, erosion.   | Examples: music → musician, mathematic → mathematician                | <b>Examples:</b> -ight: light, might, fright, delight, bright, tonight |
|  |   | -aught: daughter, caught, taught, naughty                              |
|  |   | -ough: though, through, bough, thought                                 |
| 26ale  | 28. –able, -ible  | 29. –ary , -ery  |
| Examples: nibble, hobble, table, maple, noble.   | <b>Examples</b> : considerable, invincible, negligible                | Examples: milliner → millinery   |
|  | convertible, digestible responsible, permissible                      | Remember: cemetery, bakery, stationery & stationary                    |
| 30us, -ous   | 31. ou, ow  | 32. au, aw   |
| <b>Examples:</b> walrus, crocus bulbous, raucous, religious, delicious, fictitious, conscientious. | <b>Examples:</b> sound, found, round cowl, down, gown how, now, plow. | <b>Examples:</b> pause, because hawk, crawl, bawl claw, saw.           |

| 33. oi, -oy   | 34. w + vowel   | 26b. –kle and -cle  |
|---|---|---|
| Examples: poison, toilet, toy, joy  | <b>Examples:</b> wasp, want (but toward) war, warm worm, work, worship. | <b>Examples:</b> ankle. twinkle, obstacle, receptacle                                     |
|   |   | Exceptions: Cycle, circle, uncle  |
| 36a. Silent k (kn-):  | 36g. Silent g (-ign)  | 36c. Silent w (wr-)   |
| <b>Examples:</b> knight, knife,<br>knee, kneel, knelt, knew<br>knock, know, knot, knowledge | Examples: sign, resign, design.   | <b>Examples:</b> wrap<br>wrestle, wreck<br>wrist, write, wrinkle, wriggle<br>wrong, wrote |
| 36d. Silent b   | 36e. Silent t   | 36f. Silent I   |
| <b>Examples:</b> debt, lamb, thumb, climb, bomb, comb                                       | <b>Examples:</b> often, soften,<br>Listen, fasten                       | <b>Examples:</b> walk, talk, chalk, could, would, should, half, calf, calm, palm          |

| 35a. Long Vowel Chart (ā)                            | 35b. Long Vowel Chart (ē)                            | 35c. Long Vowel Chart (i)               |
|--|--|---|
| Open syllable:                                       | Open syllable:                                       | Open syllable:                          |
| One syllable words:                                  | One syllable words:                                  | One syllable words;                     |
| • first choice:                                      | • first choice:                                      | • first choice:                         |
| second choice:                                       | second choice:                                       | second choice:                          |
| • ending:  | • ending:  | • ending:                               |
|  | Exceptions: be, me                                   |   |
|  |  |   |
| 35d. Long Vowel Chart (ō)                            | 35e. Long Vowel Chart (ū)                            | Word pattern: vc/v                      |
| <b>35d. Long Vowel Chart (ō)</b> Open syllable:      | <b>35e. Long Vowel Chart (Ū)</b> Open syllable:      | Word pattern: vc/v  Examples: ago, redo |
|  |  | •                                       |
| Open syllable:                                       | Open syllable:                                       | •                                       |
| Open syllable:  One syllable words:                  | Open syllable:  One syllable words:                  | •                                       |
| Open syllable:  One syllable words:  • first choice: | Open syllable:  One syllable words:  • first choice: | •                                       |

| Syllable Type 1: open  Examples: table, me, final, no, open, ruler, crying   | Syllable Type 5: dipthong & vowel digraph  Examples: wait, snow, august, maintain, destroy | Syllable Type 6: vowel + r  Examples: card, warm <u>er</u> , <u>dir</u> ty, dorm, fur.                     |
|--|--|--|
| Syllable Type 4: consonant +-le  Examples: table, paddle, steeple struggling | Syllable Type 2: closed  Examples: in, lost, open, crying, final                           | Syllable Type 3: vce: "magic e"  Examples: scrape, rebate, displace, ice, wine, rose, close, rule, biting. |